



Welcome to Wingate by Wyndham Charlotte Airport South!

Dear Kelvin and Zoe,

Thank you for selecting the Wingate by Wyndham Charlotte Airport South for **Showtime Basketball Tours** upcoming event – **– Jan 5, 2023**. We provide our travelers a warm and inviting “home away from home.” Some of our amenities include:

- Free hot breakfast offered daily, allowing your guests to start their day off right without an additional charge.
- Free high-speed and Wireless Internet access in the lobby and all guestrooms, allowing your guests to easily stay connected to their customers and family while at our hotel.
- Guests have the option to earn Wyndham Rewards.

Based on your needs, I have outlined your group requirements and the contract terms & conditions below:

Arrival	Thurs, 1/5/2023	Departure	Fri, 1/6/2023
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**Sleeping Rooms**

room type	rate	Sun	Mon	Tue	Wed	Thurs, 1/5/23	Fri, 1/6/23	Sat
King		-	-	-	-	-	C/O	-
Two Queen		-	-	-	-	28	C/O	-

**Contract Details**

<b>Method of Reservation</b>	Group to provide rooming list.
<b>Cut-Off Date</b>	<b>Guestrooms will be held until 5:00pm EST on 12/7/22.</b> Guestrooms not confirmed at that time will be released and space will be subject to availability.
<b>Billing Instructions</b>	All charges will be routed to the master account. Group completed credit card authorization form for as payment for all guest rooms. Room and tax will be charged to the master account, incidentals on own.
<b>Cancellation Policy</b>	To avoid a cancellation fee of the first night's room and tax; written notice must be received by 12/7/22.
<b>Agreement Terms</b>	To confirm rates quoted and the availability of rooms requested, please sign this agreement by 8/10/22 or the requested guestrooms and meeting space will be released.
<b>Special Requests</b>	1 complimentary suite for the coach and 1 complimentary guest room for the driver. We'd be happy to offer our Asheville meeting room at no charge for breakfast each morning and for team meetings.

Please sign below and return via email or fax if you agree to the terms & conditions of this contract.

**Elona Manko**  
 Inside Sales  
 e.manko@charlottewingate.com  
 704-523-3366, ext 7027

13 July 2022  
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 client signature and date